

Pre-Authorized Payment Plan Terms and Conditions

Tax Accounts

The Town of Pelham offers several plans for payment of tax accounts.

Plan #1 – Regular Tax Installments

Payments will automatically be withdrawn from your bank account on the four regular installment due dates which currently are the last business days of February, April, June, and September.

Plan #2 – 10 Month Payment Plan on the 15th

Payments are withdrawn in 10 installments on the 15th of each month beginning in January and ending in October. If the 15th of the month falls on a Saturday, Sunday or holiday the payment will be withdrawn on the next business day. If this option is chosen a notification will be provided in December indicating the amount of the next year's installments from January to May. A further notice will be provided in June indicating the amount of the final tax installments for the months of June to December once the final tax rates have been set for the year.

Plan #3 – 12 Month Payment Plan on the 15th

Payments are withdrawn in 12 installments on the 15th of each month beginning in January and ending in December. If the 15th of the month falls on a Saturday, Sunday or holiday the payment will be withdrawn on the next business day. If this option is chosen a notification will be provided in December indicating the amount of the next year's installments from January to May. A further notice will be provided in June indicating the amount of the final tax installments for the months of June to December once the final tax rates have been set for the year.

Who is eligible?

All residential, commercial, industrial, and multi-residential tax accounts are eligible to apply for pre-authorized automatic withdrawal. However, all ratepayers must have their accounts current with no amounts outstanding before approval will be granted.

Penalties

All rejected payments will be charged a fee of \$35.00. This includes NSF payments and stopped payments. The Town may cancel continuation in the plan chosen as a result of this default at its discretion; however two rejected payments within a twelve month period will result in automatic plan cancellation.

How to Enroll

Fill out the Application for Pre-Authorized Withdrawal. Follow the instructions on the application.

How to Withdraw

Provide 30 days written notice to the Town of Pelham Finance Department.

For more Information

Contact the Tax Clerk by e-mail at taxes@pelham.ca or by phone at (905)980-6678.

Water Accounts

Notice of water amounts owing are made available to account holders before the due date. On the due date indicated on the water bill, the Town of Pelham will automatically withdraw the amount due from the banking institution indicated on the application form.

Penalties

All rejected payments will be charged a fee of \$35.00. This includes NSF payments and stopped payments. The Town may cancel continuation in the plan chosen as a result of this default at its discretion; however two rejected payments within a twelve month period will result in automatic plan cancellation.

How to Enroll

Fill out the Application for Pre-Authorized Withdrawal. Follow the instructions on the application.

How to Withdraw

Provide 30 days written notice to the Town of Pelham Finance Department.

For more Information

Contact the Water Clerk by e-mail at water@pelham.ca or by phone at (905)980-6674.