

## 2018 Capital Budget



**Community Planning  
& Development**



**Corporate Services**



**Fire & By-Law  
Services**



**Public Works**



**Recreation, Culture  
& Wellness**

**Mission: Provide a superior quality of life**



**Information Technology  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget \$	FINANCING				
				Development Charges \$	IT Reserve \$	Other \$	Other Description \$	Total Financing \$
IT 01-18	FIXED ASSETS / WORK ORDER MANAGEMENT SOFTWARE	Fixed assets management software that is used to track fixed assets for the purposes of financial accounting, preventive maintenance, location, quantity, condition, maintenance and depreciation status of Town related fixed assets.	120,000		70,000	50,000	Grant - FCM MCIP	120,000
IT 02-18	Annual Equipment PSAB additions/replacements	Replace ageing and outdated computers that have meet or exceeded their maximum life usage.	30,000	-	30,000	-		30,000
IT 03-18	INNOVATION TECHNOLOGY	Reserve account for innovation technology initiatives derived from Interdepartmental Teams or Town departments.	50,000	-	50,000	-		50,000
IT 04-18	Voice Activation System	Add on module (software and hardware component) to our existing IP Phone system. The module will allow inbound callers to make their calls simply by saying the name and or extension number of the person they wish to call.	15,000	-	15,000			15,000
IT 05-18	Website Enhancements	Additional customization to our Town of Pelham web pages to improve the search feature and navigation. Optional implementation such as Vote 2018 application.	30,000	-	30,000			30,000
<b>Total 2018 Proposed Budget</b>			<b>245,000</b>	<b>-</b>	<b>195,000</b>	<b>50,000</b>	<b>-</b>	<b>245,000</b>

**Fire & By-Law Services  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Fire Reserve	Other	Other Description	Total Financing
				\$	\$	\$	\$	\$
FD 01-18	Replacement of Bunker Gear	Annual replacement of Bunker Gear.	35,000	-	35,000	-	-	35,000
FD 02-18	Replacement of Radio Equipment	Replacement of radio equipment cost represents an annual cost as part of a ten-year repayment plan with the City of St. Catharines.	45,000		45,000			45,000
<b>Total 2018 Proposed Budget</b>			<b>80,000</b>	<b>-</b>	<b>80,000</b>	<b>-</b>		<b>80,000</b>

**Town Facilities  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget \$	FINANCING				
				Development Charges \$	Facilities Reserve \$	Other \$	Other Description \$	Total Financing \$
FAC 01-18	Concrete & Asphalt Repairs-Various Facilities	ongoing general concrete repairs (stairs, floors, entrances, bench pads, etc)	10,000		10,000			10,000
FAC 02-18	Model Railway Building - window replacement with heritage consideration - FCA Critical 2016	wood windows	35,000		-	35,000	Grant - Heritage	35,000
FAC 03-18	Tice Road Operations Centre - Man Door Repairs, insulation and vapour barrier in north bay - FCA Critical 2016	identified from condition assessment report	37,000		37,000			37,000
FAC 04-18	Municipal Building - Partial Roof Replacement (Sections 1.0 & 2.2) - FCA Critical 2016	identified from condition assessment report	45,000		45,000			45,000
FAC 05-18	Accessibilty Grant - Town Hall interior doors and elevator upgrade	grant approved in 2017 but not budgeted, due for completion jan 2018	18,000		9,000	9,000	Grant - Enabling Accessibility	18,000
FAC 06-18	Tice Road Lunchroom & Office Furniture	replace broken/aged furniture and work stations	4,000		4,000			4,000
FAC 07-18	Playgrounds - Turf & Equipment Repairs (various)	recurring project to help playgrounds reach asset life	7,000		7,000			7,000
FAC 08-18	Fenwick Lions concession canopy (deferred 2017)	deferred project from 2017, some Lions contribution	27,600		9,200	18,400	External Contributions	27,600
FAC 09-18	Harold Black Park - reconfiguration of soccer fields	to support soccer user group needs for regulation sized fields, and limit risk of balls to the road	10,000		10,000			10,000
<b>Total 2018 Proposed Budget</b>			<b>193,600</b>	<b>-</b>	<b>131,200</b>	<b>62,400</b>		<b>193,600</b>



# Park Facilities

Final Budget

Schedule 15

**Park Facilities  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Reserves	Other	Other Description	Total Financing
				\$	\$	\$	\$	\$
PRK 01-18	Design Build - Weiland Heights Park Development	new park design and build	150,000	-	150,000	Parkland Dedication		150,000
PRK 02-18	Ash tree removals - continued program	continue removing ash trees across the town	75,000	-	75,000			75,000
PRK 03-18	Design Build - Residences at Lookout Park Development	new park design and build	230,000	-	230,000	Parkland Dedication		230,000
PRK 04-18	MSSP - reconfiguration for traffic control and pedestrian safety	correction of safety issues with children/pedestrians	7,500	-	7,500			7,500
PRK 05-18	Peace Park - Permanent Fencing	475 lin ft West, north & east perimeter of park.	40,000	-	40,000			40,000
<b>Total 2018 Proposed Budget</b>			<b>502,500</b>	<b>-</b>	<b>502,500</b>	<b>-</b>		<b>502,500</b>

**Roads  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Reserves	Other	Other Description	Total Financing
			\$	\$	\$	\$	\$	
RD 01-18	Bridge/Culvert Appraisal (legislated)	Bi-annual appraisal program as legislated, of large diameter culverts and bridges.	10,000		10,000			10,000
RD 02-18	Christmas Decoration Replacements	Annual replacement within inventory - damaged/dated lights.	10,000		10,000			10,000
RD 03-18	Concrete Repair & Replacement Program	Sidewalk/curb repair program that cannot be done internally, based on annual inspection (minimum maintenance standards).	85,000		85,000			85,000
RD 04-18	Culvert Replacement Program	Repair/replacement of cross culverts that cannot be done internally.	60,000		-	60,000	Grant - OCIF	60,000
RD 05-18	Engineering	Engineering support for subconsulting in traffic counts, external roads engineering review, safety reviews.	35,000		35,000			35,000
RD 06-18	FUNDING REQUIRED Cycling Signage Initiative	Application for Commuter Cycling grant for cycling signage as per AT Master Plan.	12,000		-	12,000	Grant - OMCC	12,000
RD 07-18	FUNDING REQUIRED Pelham Street Storm and Road Reconstruction	Previously approved ongoing capital project, budgets carried forward. Storm construction, pond upgrades, watermain replacement. Phase construction if not funded over two years. Application for Over-The-Top OCIF grant towards storm and road reconstruction.	2,392,056		1,192,056	1,200,000	Grant - OCIF Top Up	2,392,056
RD 08-18	Road Base and Surface Repair Program	Smaller scale repairs to road surface and base, that cannot be done internally.	168,000		-	168,000	Grant - OCIF	168,000

**Roads  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Reserves	Other	Other Description	Total Financing
RD 09-18	Road Rehabilitation: Pancake Ln: Effingham St to Blackwood Cres; Hansler Dr : Overholt Rd to Thorold Boundary; Maple St : Metler Rd to Tice Rd; Maple St: Tice Rd to Highway 20; Welland: Pelham to Milburn; Centre St: Sawmill Rd to Roland; Metler Rd: Hansler Dr to Effingham	Rehabilitation of Roads: based on poor condition rating, road patrols (minimum maintenance standards), upcoming cycling races, complaints.  Hansler Dr : Overholt Rd to Thorold Boundary; Maple St : Metler Rd to Tice Rd; Maple St: Tice Rd to Highway 20; Welland: Pelham to Milburn; Centre St: Sawmill Rd to Roland; Metler Rd: Hansler Dr to Effingham.	90,000          413,653			413,653	Grant - Gas Tax	413,653
RD 10-18	Roadside Ditching Program	Regular preventive ditching program, plus site specific ditching for problem areas, related to maintaining road assets.	110,000		110,000			110,000
RD 11-18	Sign Replacement Program	Continued replacement of aging signs based on reflectivity and damage.	5,000		5,000			5,000
RD 12-18	Stormwater Facility Maintenance - Station, Timber Creek	Erosion repair and control at the outlet of Station Street Storm Pond Facility. Identified through Storm pond inspections (annual). Upcoming storm maintenance programs now on capital forecast.	70,000		70,000			70,000
RD 13-18	Streetlights and Traffic Signal Maintenance	Ongoing maintenance by Region.	55,000		55,000			55,000
RD 14-18	Sulphur Spring Drive Engineering	Full road failure at Luffman, also failing in second location to the north, where gabion baskets were installed. Capital required towards engineering study for options and costs (closure, slope rehabilitation, bridging, realignment, etc). Does not include a Muncipal Class EA. RFI did not yield any results from four firms.	40,000		40,000			40,000

**Roads  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Reserves	Other	Other Description	Total Financing
RD 15-18	Traffic Safety and Intersection Operations Review Consulting	Areas of concern to be reviewed in detail, based on observed safety concerns and complaints. Effingham Street Corridor Study - RR 20 to St. Catharines Border (identification of safety issues and remedial measures), 4 intersection safety reviews (Hurricane at Hwy 20, Churchill and Pelham Town Sqaure, Pancake Lane at Pelham Street).	25,000		25,000			25,000
RD 16-18	Cycling Counter - PATC Request	Data collection means for counting cyclists/pedestrians.	3,000		-	3,000	Grant - OMCC	3,000
<b>Total 2018 Proposed Budget</b>			<b>3,493,709</b>	<b>-</b>	<b>1,637,056</b>	<b>1,856,653</b>	<b>-</b>	<b>3,493,709</b>

**Fleet  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget \$	FINANCING				
				Development Charges \$	Fleet Reserve \$	Other \$	Other Description \$	Total Financing \$
VEH 01-18	01 - Lease - Heavy Duty Pick-up Truck with landscape box Replaces Truck 125 - 2004 F250	Replaces Truck 125 - 2004 F250	13,596		13,596			13,596
VEH 02-18	02 - Lease - Small SUV - Building Dept. Addition to fleet - Red Circled 2017 (deferred)	Addition to fleet - Red Circled 2017 (deferred)	8,616		8,616			8,616
VEH 03-18	03 - Lease - Small SUV - Facilities Addition to fleet - Departmental Re-org	Addition to fleet - Departmental Re-org	8,616		8,616			8,616
VEH 04-18	40 foot Forestry Boom Truck Rental (5 months June to October) Support Forestry Program - Reduce Contracted Service	Support Forestry Program - Reduce Contracted Service	15,000		15,000			15,000
VEH 05-18	Compact Utility Vehicle - seasonal rent 7 months - 525 per month (Replaces Unit 516 - 1999 John Deere Gator)	7 months - 525 per month (Replaces Unit 516 - 1999 John Deere Gator)	3,675		3,675			3,675
VEH 06-18	Fuel Pump / Diesel and Regular Equipment unreliable and Parts no longer available	Equipment unreliable and Parts no longer available	18,000		18,000			18,000
VEH 07-18	GPS/ALV Tracking of Snow Clearing Fleet includes \$2400 annual fee for unit tracking and web based reporting platform (annual tracking to go to winter maintenance operating budget in 2019)	Includes \$2400 annual fee for unit tracking and web based reporting platform (annual tracking to go to winter maintenance operating budget in 2019)	20,000		20,000			20,000
VEH 08-18	Heavy Trailer Supports Parks Maintenance - Hauling Equipment (returns emergency water trailer to water group)	Supports Parks Maintenance - Hauling Equipment (returns emergency water trailer to water group)	15,000		15,000			15,000
VEH 09-18	Seasonal rental of summer fleet (moved from Operating) 3 Seasonal Vehicles for use in Parks and Facilities (7 months)	3 Seasonal Vehicles for use in Parks and Facilities (7 months)	18,494		18,494			18,494
VEH 10-18	Snow Plow for Unit 504 John Deere Back Hoe Plowing Cemetery - Circles	Plowing Cemetery - Circles	12,000		12,000			12,000

VEH 11-18	Tractor mountable salt spreader for existing tractor/plow Required for winter control	Required for winter control	25,000		25,000			25,000
VEH 12-18	2 Tractor w/ plow and spreader - seasonal rent 7 month seasonal rent (Replaces Truck 422 - 2003, 5 Tonne Sterling) - approved by Council	7 month seasonal rent - (Replaces Truck 422 - 2003, 5 Tonne Sterling) - approved by Council	68,700		68,700			68,700
VEH 13-18	Vehicle Pressure Washer - Replaces old 2003 unit Equipment unreliable	Equipment unreliable	10,500		10,500			10,500
VEH 14-18	Love My Hood Trailer purchase small trailer dedicated to Love My Hood events	Purchase small trailer dedicated to Love My Hood events	5,000		5,000			5,000
<b>Total 2018 Proposed Budget</b>			<b>242,197</b>		<b>242,197</b>		<b>-</b>	<b>242,197</b>

**Cemeteries  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Cemeteries Reserve	Other	Other Description	Total Financing
			\$	\$	\$	\$	\$	
CEM 01-18	Fonthill Cemetery - circulation fans /dehumidifiers in mausoleum - FCA Critical 2017 - 2025	The ventilation in the mausoleum is in poor condition. Install circulation fans and dehumidifiers to address moisture issues. - FCA Critical 2017 - 2025	20,000		20,000			20,000
<b>Total 2018 Proposed Budget</b>			<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>-</b>		<b>20,000</b>

**Wastewater  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Wastewater Reserve	Other	Other Description	Total Financing
				\$	\$	\$	\$	\$
WST 01-18	Sanitary Lateral Replacement Program (5 laterals)	ongoing replacement of Town laterals for private connections.	60,000		60,000			60,000
WST 02-18	Sanitary Sewer Inspection, CCTV and Flushing Program	renewed condition surveying and flushing, done annually, to maintain inventory information, potential 50% CSO funded from Region.	115,000		115,000			115,000
WST 03-18	Pollution Control Plan - Welland Wastewater Treatment Plant	required plan to continue to be eligible for regional CSO funding.	100,000		30,000	70,000	Grant - Region	100,000
WST 04-18	Foss Road Upgrade existing sewer from 350 to 450mm diam		592,800	250,000	162,221	180,579	Grant - Gas Tax and Other	592,800
WST 05-18	Rice Road North of 20 - Sewer services - additional	Due to design restrictions and 2017 contractor pricing. Provision of municipal servicing based on sale of town properties north of highway 20.	50,000		50,000			50,000
<b>Total 2018 Proposed Budget</b>			<b>917,800</b>	<b>250,000</b>	<b>417,221</b>	<b>250,579</b>		<b>917,800</b>

**Water  
2018 Proposed Capital Budget Summary**

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Water Reserve	Other	Other Description	Total Financing
				\$	\$	\$	\$	\$
WTR 01-18	Backflow Prevention Program	consulting firm to assess backflow requirements from CSA standard, industry/municipal best practices, implement bylaw/program and enforcement program, repeat recommendation from MOECC.	50,000		50,000			50,000
WTR 02-18	Station Street: Hwy 20 to Port Robinson, Watermain Replacement - trench only	replace high risk cast iron in trench only.	644,442	250,000	394,442			644,442
WTR 03-18	Water System Repair Equipment	equipment for maintenance and repair, including main, valves, hydrants, etc.	30,000		30,000			30,000
<b>Total 2018 Proposed Budget</b>			<b>724,442</b>	<b>250,000</b>	<b>474,442</b>	<b>-</b>		<b>724,442</b>



# Community Planning & Development

Final Budget

Schedule 21

Community Planning & Development  
2018 Proposed Capital Budget Summary

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Planning Reserve	Other	Other Description	Total Financing
			\$	\$	\$	\$	\$	\$
-	Nothing Scheduled	-	-	-	-	-	-	-
<b>Total 2018 Proposed Budget</b>			-	-	-	-	-	-

**Library Services  
2018 Proposed Capital Budget Summary**

Project #	Project Name	2018 Proposed Budget	FINANCING				
			Town Contribution	Library Reserve	Other	Other Description	Total Financing
		\$	\$	\$	\$	\$	
LIB 01-18	Circulation Desk	25,000		8,750	16,250	Grants	25,000
LIB 02-18	Computer Services Development	5,000		5,000			5,000
LIB 03-18	Photocopier Maple Acre	6,000		6,000			6,000
<b>Total 2018 Proposed Budget</b>		<b>36,000</b>	<b>-</b>	<b>19,750</b>	<b>16,250</b>	<b>-</b>	<b>36,000</b>



# Community Planning & Development

Final Budget

Schedule 23

## Municipal Drainage 2018 Proposed Capital Budget Summary

Project #	Project Name	Description	2018 Proposed Budget	FINANCING				
				Development Charges	Planning Reserve	Other	Other Description	Total Financing
-	Nothing Scheduled	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total 2018 Proposed Budget</b>			-	-	-	-	-	-