



2013
Capital Budget
TOWN OF PELHAM

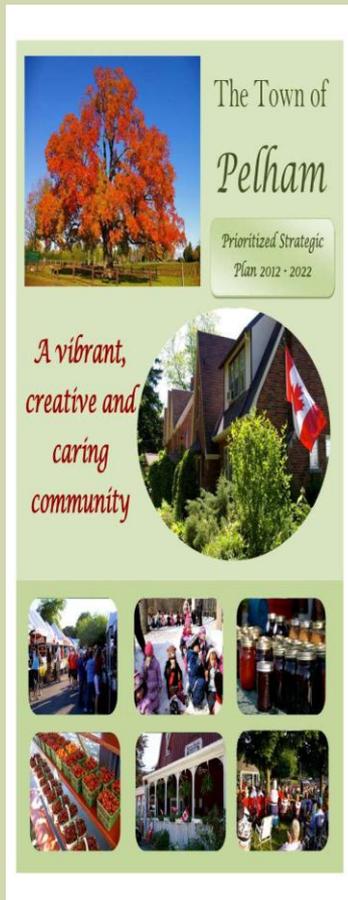
A vibrant, creative and caring community

2013 Capital Budget - Overview

- Council and Senior Staff received a copy of 2013 Proposed Capital Budget on November 19, 2012.
- Discussions throughout the year have brought forward 2013 Capital Budget Requests.
- In particular, community input at October 9, 2012 Budget Open House have driven many budget requests for 2013.
- Pending development of the East Fonthill Lands has also dictated specific projects that need to be completed in order for development to begin.
- Strategic Plan 2013 deliverables identified by Council and Senior Staff earlier in 2012 are major component of Capital Budget Requests for 2013.

2013 Capital Budget - Overview

- Requests respond directly to Strategic Plan Priority deliverables for 2013:



- ✓ Ensure website is welcoming and provides valuable information
- ✓ Create a measurement tool to track response time to inquiries
- ✓ Engage Community in overall vision of Pelham
- ✓ Develop Corporate branding strategy that is recognizable and embraces our mission and vision
- ✓ Connect corporate brand with signature events
- ✓ Ensure consistent signage and brand messaging
- ✓ Develop a comprehensive promotion package as part of marketing strategy
- ✓ Create a comprehensive marketing program developed with stakeholders
- ✓ Create an economic development plan that is relevant and resourceful
- ✓ Use new methods of electronic and other forms of communication
- ✓ Continue to develop sustainability programs for Town's infrastructure
- ✓ Ensure zoning by-laws are relevant and consistent with the Official Plan
- ✓ Encourage more use of the Town's website, Facebook etc.
- ✓ Create initiatives to reduce carbon footprint

2013 Capital Budget

Recent Successes

✓ A Self-Sustaining Community



Pelham St. Revitalization



Haist St. Reconstruction



Effingham St. Reconstruction

✓ Stronger Technology Implementation



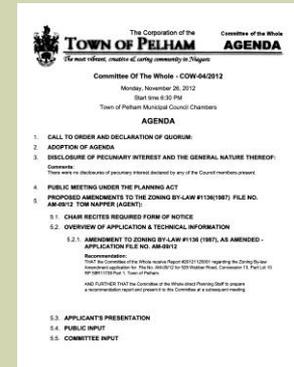
Council Chambers Sound System/ Video Streaming



RF Water Meters



Computerized Bulk Water Station



E-agenda

2013 Capital Budget

Recent Successes

✓ Visioning for Town Facilities and Infrastructure



New Fire Station #2



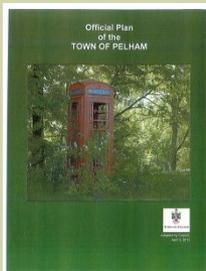
New Council Chambers



Replacement of 9
Play systems



✓ Balanced Growth



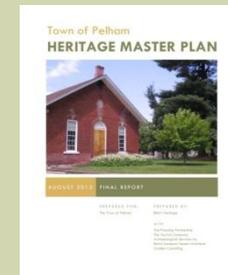
Official Plan



CIP



Cultural Plan



Heritage Master Plan

2013 Capital Budget - Highlights

- 2013 Budget builds on previous years successes
- Development driving budget requests for 2013
- Includes Community Input
- 5 year forecasts
 - Focuses on longer term development and sustainability.
 - Ensures that Town staff stay focused on Strategic Plan vision.
 - Provide adequate planning for financial needs.
 - Ensure transparency with Council and community.
 - Adjust as required
- Major Capital Infrastructure investments included in 5 year plan
 - New Maple Acre Library - 2014
 - New Community and Recreational Facility - 2015

2013 Capital Budget

...Budget Highlights cont'd

- Expenditures for 2013 represent approx. 26.5% of the total 5 year spending
 - Funded largely through existing reserves, grant funding, development charges & other contributions
- Major Funding of Capital Projects from Reserves
 - Annual contribution made to Reserve fund from operating budget
 - Increase to operating \$136,961 for 2013
 - Includes change in allocation to roads from 5% to 6%
 - Includes increase in information technology reserve from \$30,000 to \$75,000

2013 Capital Budget – pg 1.13

	2013 Proposed Budget	Financing		
		Reserve/ Reserve Fund	Other	Total Financing
		\$	\$	\$
ADMINISTRATION				
Information Technology	335,000	285,000	-	285,000
Building	56,000	56,000	-	56,000
Subtotal Admin	391,000	341,000	-	341,000
PROTECTION SERVICES	1,583,000	283,000	1,300,000	1,583,000
COMMUNITY AND INFRASTRUCTURE SERVICES				
Roads	6,648,832	2,811,092	3,837,740	6,648,832
Vehicles	60,000	60,000	-	60,000
Wastewater	223,000	183,000	40,000	223,000
Water	798,700	723,700	75,000	798,700
Parks & Recreation	2,216,700	366,450	1,850,250	2,216,700
Cemeteries	25,800	25,800		25,800
Subtotal CIS	9,884,532	4,081,542	5,802,990	9,884,532
PLANNING	806,196	70,850	735,346	806,196
LIBRARY	9,600	9,600		9,600
Grand Total Proposed Budget	\$ 12,762,828	\$ 4,785,992	\$ 7,838,336	\$ 12,624,328

2013 Capital Budget

Information Technology - Section 2 **\$335,000**

- **Information Services Hardware Upgrades** \$15,000
 - Hardware upgrades to replace equipment that have met their useful lives under PSAB and/or are prohibited to repair

- **Centralized Financial Management System** \$200,000
 - Shared information across all staff
 - Exceptional Customer Service tools for Customers

- **ODA Accessible Website** \$30,000
 - Completely accessible site meeting ODA compliance

- **VOIP Telephone System** \$25,000
- **Data Storage Server** \$15,000
- **Town Branding Consultant** \$50,000

2013 Capital Budget

...Information Technology Projects - Section 2 cont'd

- **Funding of 2013 Information Technology projects will be provided as follows:**
 - \$200,000 IT Reserve
 - \$ 50,000 Working Funds Reserve
 - \$ 35,000 Grant
 - \$ 50,000 Water Reserve
- **The IT reserve balance remains healthy to 2013 with a balance of \$128,088.**

2013 Capital Budget

Town Hall Facility – page 2.8

\$56,000

- **Electrical Room Repair** \$ 8,000

- **Bathroom Accessibility Renovation** \$30,000
 - Renovations to both first and second floor bathrooms
 - Unisex barrier free washroom & separate male and female washrooms

- **Partial Roof Replacement** \$18,000
 - Replacement of the roofing membrane on the lower roof of the south side of the Municipal building

- Funding for the Town Hall Facility projects is provided from the Municipal Building Reserve.
- The reserve maintains a healthy balance to 2017.

2013 Capital Budget

FIRE DEPARTMENT – Section 3 \$1,583,000

- Replacement of Bunker Gear \$33,000**
 - Purchase of protective clothing – 15 year life expectancy

- Replacement of Self Contained Breathing Apparatus \$250,000**
 - Replacement of 50 SCBA units and 100 cylinders over the next 2 years
 - 15 year life expectancy of SCBA expired in 2012

- New Construction of Fire Station #3 \$1,300,000**
 - Study revealed need for replacement
 - Customer Services levels enhanced

2013 Capital Budget

...Fire Services Projects - Section 3 cont'd

- **Funding of 2013 Fire Services projects will be provided as follows:**
 - \$ 283,000 Fire Equipment Reserve
 - \$1,300,000 Debenture

2013 Capital Budget

ROADS PROJECTS – Section 4

\$6,648,832

– Roads Reserve

▪ Urban Road Reconstruction	\$2,180,890
▪ Rural Road Reconstruction	\$379,000
▪ Urban Road Resurfacing	\$ 73,000
▪ Rural Road Resurfacing	\$324,000
▪ Bridge Rehabilitation Program	\$383,500
▪ Road Base and Surface Repair Program	\$150,000
▪ Sidewalk Construction and Repair Program	\$75,000
▪ Road Side Ditching Program	\$100,000
▪ Culvert Replacement Program	\$50,000
▪ Revitalization of downtown Fenwick	\$2,026,900
▪ Highway 20 Storm Sewer to M S. Streit Park (Town's Drainage Contribution)	\$462,242
▪ Cherry Ridge Subdivision Storm Water Pond Retrofit	\$229,300
▪ Pelham Street – Port Robinson to Pancake	\$215,000
▪ Sidewalks on west side of street/southeast corner of intersection	

2013 Capital Budget

...ROADS PROJECTS - Section 4 cont'd

- **Funding of 2013 roads projects will be provided as follows:**
 - \$2,545,663 Roads Reserve
 - \$2,811,092 Development Charges
 - \$1,292,077 Debenture

2013 Capital Budget

VEHICLES - Section 5

\$60,000

▪ Vacuum Units 701, 702 Replacement	\$35,000
▪ Sidewalk Plow Lease/Rental	\$15,000
▪ Administrative Vehicle Lease	\$10,000

- Vacuum units identified for replacement have met or exceeded their useful life according to PSAB.
- Sidewalk plow lease to determine actual needs to clear all sidewalks throughout the Town.
- Administrative vehicle lease proposed to share internal resources and reduce operating budget mileage costs.

2013 Capital Budget

...VEHICLES – Section 5 cont'd

- The investment of \$60,000 in vehicles will be funded from the vehicle reserve.
- 5 year forecast for vehicles is based on end of useful life requirements.
- 5 year forecast for vehicles includes growth of fleet in 2015.
- Reserve balance positive at year 2017.

2013 Capital Budget

WASTEWATER - Section 6 **\$223,000**

- Lateral Replacements estimated for 2013
 - Port Robinson Rd. – Pelham to Station \$67,000
 - Highland Avenue Reconstruction \$45,000
 - Town wide lateral program \$56,000

- Port Robinson Rd – Station to Rice Engineering \$40,000

- Station Surveying Equipment \$15,000

2013 Capital Budget

WASTEWATER - Section 6 cont'd

- Wastewater investments will be funded by wastewater reserve.
- Reserve receives funding from in-year surplus (if applicable) and lifecycle contributions.
- 5-year projection healthy to 2017.

2013 Capital Budget

WATER - Section 7

\$798,700

Watermain Replacements/Extensions

- Port Robinson Rd – Pelham to Station \$277,900
- Hurricane Road \$ 75,000
- Foss Rd – Church to Railroad \$125,000
- Highland Ave – Elizabeth to Cemetery \$102,000
- Bruce Wood \$ 85,800

- Merritt Rd – Line to Rice (engineering) \$25,000
- Port Robinson Rd – Station to Rice (engineering) \$50,000
- Leak Detection Survey and IWA audit \$17,000
- Water system equipment \$41,000

2013 Capital Budget

WATER - Section 7 cont'd

- Water investments will be funded by the following sources:
 - Water reserve \$723,700
 - Development Charges \$ 75,000

- 2013 reserve balance after capital projects \$157,616.

- Healthy balance to 2017, with small deficit in 2014 and 2015 which is fully recovered in 2017.

2013 Capital Budget

Parks and Recreation – Section 8

\$2,216,700

- Centennial Park Upgrades
 - Central Park Building (\$250,000)
 - Diamond 2 lighting (\$209,000)
 - Diamond 2 fencing (\$8,500) \$ 467,500

- Old Pelham Town Hall Upgrades
 - Flooring Replacement (\$36,000)
 - Air Conditioner upgrade (8,000) \$ 41,000

- Rail Trail Development \$ 35,000
- MSSP Ball Diamond Backstop Replacement \$ 9,200
- Harold Black Park Diamond 2 Backstop Replacement \$ 9,000
- Peace Park Master Plan Proposal Implementation \$ 250,000
- Pelham Street Special Events Power Supply \$ 8,000
- Skateboard Park \$ 398,000
- Predevelopment Costs for new municipal facilities \$1,000,000

2013 Capital Budget

...Parks and Recreation – Section 8 cont'd

- Funding will be provided from:
 - Parks and Recreation reserve \$ 366,450
 - Grant Contribution \$ 100,000
 - Development Charges \$ 750,250
 - Debenture \$1,000,000
- Proposed projects for 2013 align to the Strategic Plan and recommendations from Town park master plans
- Reserve is continuing its recovery from the grant fund RiNC projects completed in 2010
- Full recovery in 2015 with a healthy balance in 2017.

2013 Capital Budget

Cemeteries – Section 8 page 8.14

\$25,800

- Hillside Cemetery – Pave East Driveway \$25,800
- Project ensure continued maintenance of cemeteries
- Reserve balance over a 5 year period still not in a positive balance.
- Cemeteries continue to be in a deficit to 2017. Review of cemetery operations to be performed in 2013.

2013 Capital Budget

Planning and Development – Section 9 **\$806,106**

- Official Plan \$ 10,000
- East Fonthill Secondary Plan \$ 7,000
- Fenwick Secondary Plan \$ 10,000
- Zoning By-law Update \$ 60,000
- Master Plan Town owned Lands \$ 20,000
- Development Charge Study \$ 50,000
- East Fonthill Study Consortium \$649,196

2013 Capital Budget

...Planning and Development – Section 9 cont'd

- Funding for 2013 will be provided from:
 - Planning reserve \$ 70,850
 - Development Charges \$735,346

- Reserve in slight deficit at end of 2013, fully recovered through 2014-2017.

2013 Capital Budget

Library Services – Section 10 **\$9,600**

- Computer Services Development \$ 9,600

- Projects include a continuation of the overall IT upgrading according to established Town criteria.

- Projects identified will be funded by Library Reserve

- Small deficit to 2017.

2013 Capital Budget

Reserves and Reserve Funds – Section 11

- Reserves classified as discretionary & non-discretionary
- Reserve fund balances projected to December 31, 2013 are expected to decrease by \$879,849
- 5 year reserve balance forecast page 11.1 increase by over \$2.2 million
- Reserves are just a projection, 2012 expenditures continue to impact final year end balances.

2013 Capital Budget

Development Charges Continuity Schedule – Section 11

- 5 year projection indicates a deficit in excess of \$377,436 in 2017.
- Impacted by projects required for development of East Fonthill Lands.
- Revenue projections include some growth projections for East Fonthill Lands beginning 2015.
- Major project funding requirements from reserve will be debentured to allow the reserve to minimize its deficit at 2017.

2013 Capital Budget

Investments in Major Capital Projects – Section 12

- **Maple Acre Library Replacement** **\$ 1,304,750**
- **Community Center** **\$12,845,000**
- Further Council approval required for proposed projects.

2013 Capital Budget

Summary

- 2013 capital budget requests allows Council and Staff to stay focused on Town's Strategic Plan.
 - Successes in past few years identified earlier
 - All levels of staff have brought forward recommendations in budget process
 - Community input important in Town's budget process
- Continues the journey as the most vibrant, creative and caring community in Niagara.

2013 Capital Budget

- Following this process I am requesting that Council approve the 2013 portion of the Capital budget and receive for information the balance of the 5-year projected capital budget.
- And That the budget request of \$1,000,000 identified as “Predevelopment Costs for new Municipal Facilities” on page 8 of the Capital Budget Binder remain unspent until the use of such funds is presented and approved by Council at a future meeting of Council.
- Also, I ask that Council receive for information the major infrastructure requests for years 2014 and 2015.
- On behalf of Senior Staff, I thank you for your consideration of the 2013 capital budget.

2013 Capital Budget

- Questions