

2020 Capital & Operating Budgets



**Community Planning
& Development**



Corporate Services



**Fire & By-Law
Services**



Public Works



**Recreation, Culture
& Wellness**



**Information Technology
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget \$	FINANCING				
					Development Charges \$	IT Reserve \$	Other \$	Other Description	Total Financing \$
IT 01-20	Computer and Hardware Repair and Replacement	Annual Computer/Hardware additions/replacements	High - Replace aging hardware that has exceeded useful life expectancy. Latest technology offers faster processing and energy efficiencies.	32,000	-	32,000	-		32,000
IT 02-20	Tab Fusion Electronic Enhancement	Automate electronic content located in any system and apply classification and retention to all electronic files	High- reduce compliance risks associated with electronic records. Better tracking mechanism of access, changes and activity for specific electronic files.	25,000	-	-	25,000	Municipal Modernization Grant	25,000
IT 03-20	Financial Reporting Software	Budget and Financial Reporting Software that will integrate with iCity and allow for multi year budgeting and forecasting	High - Increase efficiency when budgeting for operating and capital projects. Allows multi-year planning, forecasting and analysis to streamline budget process.	40,000	-	-	40,000	Municipal Modernization Grant	40,000
IT 04-20	Core Switch Upgrade	Main Core Switch Upgrade (St 2)	Medium - decrease the risk of intermittent network related issues (example, (CAD) communications), due to ageing switch equipment.	4,000	-	4,000	-		4,000
IT 05-20	Innovation Technology	Innovation Technology (Building Energy Management Software)	Software application that will meet the mechanical, electrical and building control needs of our properties (MCC/Town Hall). The application will also offer services that include proactive and emergency maintenance programs.	40,000	-	-	40,000	Municipal Modernization Grant	40,000
Total 2020 Proposed Budget				141,000	-	36,000	105,000		141,000

**Fire & By-Law Services
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget	FINANCING				
					Development Charges	Fire Reserve	Other	Other Description	Total Financing
					\$	\$	\$		\$
FD 01-20	PPE	Bunker Gear	Legislated	35,000	-	35,000	-		35,000
FD 02-20	Communications	Replacement of Pagers	High	8,000	-	8,000	-		8,000
FD 03-20	Tools	Replacement of Extrication Equipment - 2 Stations	High	40,000	-	40,000	-		40,000
Total 2020 Proposed Budget				83,000	-	83,000	-		83,000

**Town Facilities
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget	FINANCING				
					Development Charges	Facilities Reserve	Other	Other Description	Total Financing
					\$	\$	\$		\$
FAC 01-20	Concrete & Asphalt Repairs - Various Facilities	Concrete & Asphalt Repairs - Various Facilities	Annual requirement to repair concrete and asphalt.	10,000	-	10,000	-		10,000
FAC 02-20	Masonry Repairs	Repairs to damaged stone columns at Highland Ave, Hillside Cemetery, and Fonthill Cemetery	Required to repair damaged stone columns at Cemetery entrances and Highland Avenue.	30,000	-	30,000	-		30,000
FAC 03-20	Facility Condition & Accessibility Assessment	Facility Condition & Accessibility Assessment	Required for input into Asset Management Plan and develop long term facility maintenance strategy.	75,000	-	75,000	-		75,000
FAC 04-20	Tice Road Operations Centre - Electrical Upgrades	Tice Road Operations Centre - Electrical Upgrades to accommodate portable trailer	Required to allow for utility hook-up for portable building. The existing panel is unable to support any further circuits.	6,500	-	6,500	-		6,500
FAC 05-20	MCC - Front Passive Area Fence	Addition of fence surrounding the MCC front passive area (Camps)	Required to improve safety of children attending day camps at the MCC.	30,000	-	30,000	-		30,000
FAC 06-20	Gates to Accipiter Arena Pad	Addition of 2 x 48" Gates to Accipiter Arena Ice Pad	Required to improve access to the pad in the Accipiter Arena during shows (Home Show, Art Festival Etc.).	10,000	-	10,000	-		10,000
FAC 07-20	Community Information Counter	Addition of a Community Information Counter at the MCC	Required to improve information booth set-up at the MCC. Improved customer service initiative.	5,000	-	5,000	-		5,000
FAC 08-20	Centennial Park Hydro Service	Replacement of existing overhead hydro service with a buried line	Required to complete 2019 electrical upgrades. Existing overhead service is shared with 2 neighboring properties.	15,000	-	-	15,000	Municipal Modernization Grant	15,000
FAC 09-20	MCC Additional Parking	Additional parking required due to high usage of the facility	Parking is not sufficient for the size and usage of the building. Additional accessible parking is also required.	450,000	-	120,015	329,985	Investing in Canada Infrastructure Program - Community Culture Recreation	450,000
FAC 10-20	Flag Poles	Two flag poles at Town Hall	Approved by Council on 09-03-19.	6,000	-	6,000	-		6,000
Total 2020 Proposed Budget				637,500	-	292,515	344,985		637,500

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**Park Facilities
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget \$	FINANCING				
					Development Charges \$	Reserves \$	Other \$	Other Description	Total Financing \$
PRK 01-20	Dugout/Bullpen Safety Improvements	Centennial Park Diamond #3 & HBP #2 Dugout / Bullpen Enclosures	Protection required for the safety of players and spectators utilizing the baseball diamonds.	15,000	-	-	15,000	Donations/ External Contributions	15,000
PRK 02-20	Forestry Services	Diseased tree removals - continued program	Required continual program to remove dead and diseased trees from municipally owned property.	80,000	-	80,000	-		80,000
PRK 03-20	River Estates Park Development	Development of a park and playground in the River Estates development	River Estates build out is nearing completion triggering the development of a public park space.	300,000	-	-	300,000	Parkland Dedication	300,000
PRK 04-20	Turf Repair	Playground Turf Repair	Annual requirement for turf repair at existing park playgrounds.	5,000	-	5,000	-		5,000
PRK 05-20	Weiland Park	Playground Equipment	As requested at Public Budget Open House	60,000	-	60,000	-		60,000
PRK 06-20	Field Protection	Centennial Park Soccer Field #2 Fence	Required to protect sports fields from continual damage caused by motorized vehicles at Centennial Park.	25,000	-	25,000	-		25,000
Total 2020 Proposed Budget				485,000	-	170,000	315,000		485,000

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**Roads
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget \$	FINANCING				
					Development Charges \$	Reserves \$	Other \$	Other Description	Total Financing \$
RD 01-20	Bridge Design Program	Bridge Replacement Program (DESIGN ONLY): 1) Balfour St (100m South of Roland Rd) 2) Sixteen Road (50m East of Maple St)	The Legislated Bridge & Culvert Appraisal 2018 has these structures needing to be replaced.	100,000	-	100,000	-		100,000
RD 02-20	Roadside Ditching	Roadside Ditching Program	Annual program.	75,000	-	75,000	-		75,000
RD 03-20	Road Reconstruction	Road Reconstruction - Pelham St: College St to Port Robinson Rd	To correct drainage issues on College & Merritt.	1,079,519	-	560,466	519,053	Gas Tax	1,079,519
RD 04-20	Bridge/Culvert Appraisal (legislated) Retaining Walls and Easements	Bridge/Culvert Appraisal (legislated) Retaining Walls and Easements	Legislated Program.	20,000	-	20,000	-		20,000
RD 05-20	Concrete Program	Concrete Repair & Replacement Program	Annual program.	125,000	-	125,000	-		125,000
RD 06-20	Culvert Replacement	Culvert Replacement Program	Annual program.	60,000	-	60,000	-		60,000
RD 07-20	Effingham Storm Design	Effingham Storm Design - Hwy 20 to Canboro	Storm Water Issues.	50,000	-	50,000	-		50,000
RD 08-20	Engineering	Engineering	Annual program.	35,000	-	35,000	-		35,000
RD 09-20	Road Base and Surface Repair	Road Base and Surface Repair Program	Annual program.	150,000	-	150,000	-		150,000
RD 10-20	Road Rehabilitation	Road Rehabilitation	Annual program.	450,000	-	-	450,000	OCIF	450,000
RD 11-20	Maintenance	Streetlights and Traffic Signal Maintenance	Annual program.	55,000	-	55,000	-		55,000
RD 12-20	Stormsewer Extension	Storm extension along Quaker: development driven, front-ended, DC	Development Driven.	200,000	-	-	200,000	Developer Contributions	200,000
RD 13-20	Sulphur Springs	Sulphur Springs Road Rehabilitation - Site 1 & Site 2	Resident Access Required (\$ 250,000 carried forward from RD 14-19: project total is \$ 550,000).	300,000	-	300,000	-		300,000
RD 14-20	Station Street Storm Pond	Station Street Storm Pond Construction	Construction Program.	300,000	-	300,000	-		300,000
RD 15-20	Foss Resurfacing	Foss Road Resurfacing (WST 07-20 Road Component)	Part of Sanitary replacement Project.	500,000	-	500,000	-		500,000
RD 16-20	Road Design	Road Design - Pelham St: Port Robinson Rd to John St.	Design & CA for Project.	50,000	-	50,000	-		50,000
RD 17-20	Rice Road	Rice Road Landscaping Feature	Cost Share with Regional Grant.	48,120	-	24,060	24,060	Grant	48,120
RD 18-20	Lookout Street	Urbanization of Lookout Street	Work completed by developer.	105,431	105,431	-	-		105,431
Total 2020 Proposed Budget				3,703,070	105,431	2,404,526	1,193,113		3,703,070

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**Fleet
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget \$	FINANCING				
					Development Charges \$	Fleet Reserve \$	Other \$	Other Description	Total Financing \$
VEH-01-20	Combined Lease Payments	2018 Lease Payments - Heavy Duty Work Truck with landscape box (\$ 15,108), Small SUV Facilities (\$ 8,616), Small SUV Building (\$ 8,616)	Required fleet resources required maintenance and inspection operations.	32,340	-	23,724	8,616	Building Dept Reserve	32,340
VEH 02-20	Seasonal summer fleet rental	Seasonal rental of summer fleet - 4 Seasonal Vehicles for use in Parks and Facilities (7 months)	Required to support summer staff including parks, trails and horticulture maintenance operations.	25,200	-	25,200	-		25,200
VEH 03-20	Seasonal winter fleet rental	(2) Tractors w/ plow and spreader - Rent 5 month seasonal rent	Required to support winter operations in urban areas. These units replaced an existing inoperable combo plow truck that was not approved for replacement.	25,550	-	25,550	-		25,550
VEH 04-20	Combination Snow Plow & Spreader Unit	Combination Snow Plow & Spreader Unit Replaces Truck 420 - 2001 - Red Circled 2017	Required to replace a 18 year old combo plow truck that is no longer reliable.	320,000	-	240,153	79,847	Municipal Modernization Grant	320,000
VEH 05-20	Work Truck	Work Truck (Replaces Truck 127 - 2006 Ford F-150)	Required to replace a 14-year old unit with 259,146km and fuel efficiency of 18.4L/100Km. This unit has reliability and engine issues.	35,000	-	35,000	-		35,000
VEH 06-20	Offset Boom for Bushhog	Offset Boom for Bushhog	Required to allow for the safe mowing of trail edges and along the top edge of slopes and ditches along trails.	6,000	-	6,000	-		6,000
Total 2020 Proposed Budget				444,090	-	355,627	88,463		444,090

**Cemeteries
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget	FINANCING				
					Development Charges	Cemeteries Reserve	Other	Other Description	Total Financing
				\$	\$	\$		\$	
CEM 01-20	Plumbing Upgrade	Fonthill Cemetery - Replacement and reconfiguration of the backflow preventer and main water shut-off valve.	Existing plumbing condition and configuration is poor. It is utilized to fill tanks for watering, and the hose bibs throughout the cemetery.	6,000	-	6,000	-		6,000
Total 2020 Proposed Budget				6,000	-	6,000	-		6,000

**Wastewater
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget \$	FINANCING				
					Development Charges \$	Wastewater Reserve \$	Other \$	Other Description	Total Financing \$
WST 01-20	Sanitary I/I Study	Sanitary I/I Study Program - Planned Replacements and Rehabilitation	To comply with I/I Study Recommendations.	100,000	-	100,000	-		100,000
WST 02-20	Lateral Replacement	Sanitary Lateral Replacement Program (5 laterals)	Annual Program.	60,000	-	60,000	-		60,000
WST 03-20	Sanitary Sewer Inspection	Sanitary Sewer Inspection, CCTV and Flushing Program	Annual Program.	74,000	-	74,000	-		74,000
WST 04-20	Sanitary Capital Const.	Sanitary Sewer Capital Construction Adjustments and Repairs	Annual Program.	80,000	-	80,000	-		80,000
WST 05-20	Church Sanitary Upgrades	Church St Sanitary Upgrades - Permits and Reports	Upgrades for development.	50,000	-	50,000	-		50,000
WST 06-20	Foss Sanitary Upgrades	Foss Rd - Sanitary Sewer Installation	Upgrades for development.	800,000	480,000	320,000	-		800,000
Total 2020 Proposed Budget				1,164,000	480,000	684,000	-		1,164,000

**Water
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget	FINANCING				
					Development Charges	Water Reserve	Other	Other Description	Total Financing
					\$	\$	\$		\$
WTR 01-20	Pelham St Watermain 01	Pelham St Watermain Replacement: College St to Port Robinson Rd	Subject to Grant Funding.	13,122		13,122	-		13,122
WTR 02-20	Repair Equipment	Water System Repair Equipment	Annual Program.	30,000		30,000	-		30,000
Total 2020 Proposed Budget				43,122	-	43,122	-		43,122

**Community Planning & Development
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget	FINANCING				
					Development Charges	Planning Reserve	Other	Other Description	Total Financing
				\$	\$	\$	\$	\$	
PLN 01-20		Community Benefits Charge Strategy	This strategy will be required as a result of the <i>More Homes, More Choices Act, 2019</i>	40,000	-	40,000	-		40,000
Total 2020 Proposed Budget				40,000	-	40,000	-		40,000

**Library Services
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget \$	FINANCING				
					Development Charges	Library Reserve	Other	Other Description	Total Financing
					\$	\$	\$		\$
LIB 01-20		Computer Services Development	Need to replace public computers that are 6 years old.	7,500	-	7,500	-		7,500
LIB 02-20		<p>Fonthill Renovations:</p> <p>An elevator will be installed on the main floor going to the basement. Staff located in the middle of the main floor where the elevator will go, will be moved to the basement. Shelving and carpeting will need replacing. The middle office where the elevator cuts into will be opened up and made into a makerspace for the public. A kitchenette will be added to the storage room in the Festival Room so that the staff breakroom on the main floor can be repurposed for meeting space. The staff workroom will be renovated to increase accessibility and workflow. Basement will be renovated to change previously unusable work space into staff offices, staff breakroom, and an accessible restroom.</p>	<p>Staff located downstairs are working in conditions that are not accessible as per AODA. An elevator must be installed. (deadline completed by 2025). When an elevator is installed and the basement is renovated, staff can be moved downstairs for repurposed areas that are not usable at this time and public space on the main floor will increase. Renovations for the staff work area on the main floor will be renovated to meet accessibility standards for staff and improve workflow. At this time, the space provided is overcrowded and inaccessible - if we were to have a staff member with accessibility issues we could not accommodate properly within current conditions. Shelving (original shelving from 1987) must be replaced, as it will not hold up to the move created by the elevator and will be replaced with shelving that is considered accessible and will then meet accreditation standards.</p>	505,231	-	-	505,231	\$454,708 ICIP Grant (Investing in Canada Infrastructure Program - Community, Culture and Recreation Stream) \$50,523 Fundraising	505,231
Total 2020 Proposed Budget				512,731	-	7,500	505,231		512,731

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**Municipal Drainage
2020 Proposed Capital Budget Summary**

Project #	Project Name	Description	Project Importance	2020 Proposed Budget	FINANCING				
					Development Charges	Planning Reserve	Other	Other Description	Total Financing
				\$	\$	\$		\$	
DRN 01-20		Replace Farm Culverts	Medium.	30,000	-	7,500	22,500	Benefitting property owners	30,000
DRN 02-20		Update Assessment Schedule for Big Creek Drain	High.	65,000	-	25,000	40,000	Benefitting property owners	65,000
Total 2020 Proposed Budget				95,000	-	32,500	62,500		95,000